

Appendix I

Trader Info Management Plan

This document describes how trade vendors will be managed throughout the event.

Trade vendors are split into 3 groupings and will be managed accordingly

Hydro Vendors

Lifestyle Vendors

Food & Drink Vendors

Hydro Vendors will be located either in the main Hydro Vendor Marquee or within their own separate gazebo or satellite tent. Each trader will be informed of where they are on booking

Lifestyle Vendors will be located within the main Lifestyle Vendor Marquee

Food vendors will be located around the site. Please see site map for full details

Vendors may arrive before the event opens to the public to allow them to setup.

No vendor should arrive later than 10pm Thursday 2nd September without specific permission from the event organisers

EVERYONE on site during the build phase will be required to wear high vis clothing.

All vendors will be required to read and sign off on the event Health and Safety Policy upon arrival at the site if not completed before hand

On arrival vendors will be provided with a copy of the sitemap and a map of their location within the vendor areas.

On arrival vendors will be given details for the on site wifi mesh network to assist with payment transactions. Card payment will be encouraged to assist with social distancing.

All vendors will be made aware of the vendor manager who will assist them with any trading related queries.

All power requirements should have been agreed with the event management team prior to the event. We cannot necessarily provide power unless agreed upon.

All generators on site must have acoustic coverings to reduce noise

Food vendors will be required to comply with all health and safety requirements and to provide proof of their registration with the local authorities.